

JOB DESCRIPTION

POSITION	Digital & Innovation Project Manager
AREA	Digital & Innovation
PLACE OF WORK	Save the Children Italia Onlus (Roma)
REFERS TO	Head of Digital & Innovation
CONTRACT TYPE	Fixed Term Contract
SALARY RANGE	€ 33.000 up to 36.000
CSP LEVEL	I

INTRODUCTION TO SAVE THE CHILDREN

Save the Children is the world's leading independent organisation for children.

OUR VISION is a world in which every child attains the right to survival, protection, development and participation.

OUR MISSION is to inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives

Save the Children Italia (SC IT) was created as an ONLUS in 1998 and is now a prominent member of Save the Children International.

SAVE THE CHILDREN'S VALUES

ACCOUNTABILITY: We take personal responsibility for using our resources efficiently, achieving measurable results, and being accountable to supporters, partners and, most of all, children.

AMBITION: We are demanding of ourselves and our colleagues, set high goals and are committed to improving the quality of everything we do for children.

COLLABORATION: We respect and value each other, thrive on our diversity, and work with partners to leverage our global strength in making a difference for children.

CREATIVITY: We are open to new ideas, embrace change, and take disciplined risks to develop sustainable solutions for and with children.

INTEGRITY: We aspire to live to the highest standards of personal honesty and behavior; we never compromise our reputation and always act in the best interests of children.

CHILD SAFEGUARDING POLICY

At Save the Children Italy we are committed to the safeguarding and protection of children in our work. Save the Children believes that a child or young person should never experience abuse of any kind. We have a responsibility to work in a way that promotes the welfare of children and protects them from harm. Our Organization has a zero tolerance approach to any harm to or exploitation of a child by any of our staff, representatives or partners. Save the Children expects the highest standards of behavior from all its staff when dealing with children. Those who are representing Save the Children must adhere to the Child Safeguarding Policy, both in their private and professional lives.

JOB PURPOSE

Within the Strategy & Transformation and in particular in the Digital & Innovation area of Save the Children, the **Digital & Innovation Project Manager** will be required to guide and contribute to implement the transformation of the organisation's understanding and application of digital & innovation mindset in terms of business, data and technology across different key areas so to equip us to innovate and continue to grow to succeed in our work on behalf of children in our ever more digitally-connected world.

RESPONSIBILITIES AND MAIN ACTIVITIES

- To support the definition and the development of Digital & Innovation strategy and masterplan across different business areas and functions such as programmes and operations, in positive synergy and collaboration with the IT dept.
- To support Programmes strategy, objectives and needs to develop innovative and digitally-enhanced approaches on projects, working with related stakeholders from design to implementation phases and creating with them a strong partnership and collaboration.
- To support the development of a data-driven mindset identifying opportunities and project in terms of data gathering, integration, analysis and activation in order to improve impact reporting, organisational efficiency, insight generation and decision making.
- To promote and test new methodologies and ways of working to encourage innovation and creative thinking, agility and flexibility in a complex environment with multiple stakeholders, in collaboration with HR.
- To promote a more shared and informed innovation culture and its application across the organisation and support the communication of innovative ideas and tests as well as the development of initiatives focused on idea generation
- To constantly identify and analyse external trends and opportunities that could match with organisational challenges in order to share those with potentially impacted areas and working together to delivery new ideas and pilots.
- To actively work and share knowledge with Save the Children groups or members that area most active on innovation related challenges and projects.

EDUCATION, EXPERIENCE, COMPETENCES AND PERSONAL ATTRIBUTES

- Master's Degree preferably in technical/scientific subject as engineering or relevant field.
- 5+ years relevant digital experience, managing or supporting innovation efforts as well as digital transformation projects. Experience in the non-profit or a related industry is strongly preferred.
- Highly organised, digital and tech savvy, excellent communicator, with strong stakeholder management and collaboration skills
- Ability to evaluate, explore and position digital opportunities as well as negotiate and arrange case for support
- Excellent knowledge of digital delivery in terms of product, technology and people buy-in, supported by insights and proven case studies
- Excellent understanding of digital project and implementation methodologies and ability to highlight opportunities and risks at the appropriate stage of the project
- Excellent skills on Project Management
- Forward thinking and genuine passion about digital technologies, with an ability to innovate and leverage technology as it evolves
- Written and verbal fluency in English is essential