



**POSITION: PROJECT MANAGER**  
**AREA: INTERNATIONAL PROGRAMS & HUMANITARIAN ACTION**  
**REF.: PM-DESFERS-20**

## **PLAN INTERNATIONAL**

Plan International is an international development and humanitarian organisation which strives for a just world that advances children's rights and equality for girls.

We engage people and partners to:

- Empower children, young people and communities to make vital changes that tackle the root causes of discrimination against girls, exclusion and vulnerability.
- Drive change in practice and policy at local, national and global levels through our reach, experience and knowledge of the realities children face.
- Work with children and communities to prepare for and respond to crises and to overcome adversity.
- Support the safe and successful progression of children from birth to adulthood.

Plan International is committed to safeguarding of children and young people and all its employees act in accordance with this commitment.

**The Youth Economic Empowerment Project Manager will be a member of the Department of International Cooperation and Humanitarian Aid Programs at Plan International Spain. The role is focused mainly on the Women and Youth Economic Empowerment through Sustainable Energy Project (DESFERS), a 5 years project funded by the EU. This project is focused on women economic development through the renewable energy sector in rural areas of Mali, Niger and Senegal. It is implemented in collaboration with CARE (Mali and Niger) and ACRA (Senegal) in 800 villages across the three countries, supporting around 6.000 women-led Income Generating Activities (IGAs). The overall budget to be managed is about 9,5 M€.**

## **MAIN RESPONSABILITIES**

The actions focus on three main axes:

- Capacity building for different actors (including IMF, electrical operators, women taking part in income generating activities) on entrepreneurial skills and technical management of renewable energy systems as well as in agriculture technique.
- Access to renewable energy services (including installation and operations) and financial opportunities through IMFs.
- Creation of an enabling environment that favours and supports women agency around income generation activities through renewable energy (mainly PV) at local and national level.

In strict collaboration with the project manager(s), the candidate will:

- Support the International Programs teams in the preparation and review of project proposals and ensure that they comply with the standards and regulations required by the different donors from both the programmatic / technical and economic / financial points of view.
- Participate in the financial administration and administration of the Project, which includes: creating and reviewing the financial compliance checklist, conducting an initial evaluation of the financial management systems and providing additional training on fund accounting and the creation of reports, compliance reports, briefings on the importance of maintaining supporting documentation and report conclusions.
- Track, monitor/evaluate the project in all its components (technical, administrative and financial), in collaboration with the other functional areas of the Organization both in Spain, and in the field with Country Offices (which includes field visits (up to a maximum 50% of the time) to verify progress, consistency and level of compliance.
- Proactively identify problem areas or potential problems, making recommendations to address problems before they impact the project; Develop action plans and follow up with stakeholders to ensure that issues have been addressed.
- Manage the intermediate audit as well as the after donor closure (evaluation and financial audit) in collaboration with the auditing firm foreseen by DESFERS.
- Work with local PLAN offices and partners to respond to audit findings and highlight the risks and concerns of the project evaluation.
- Support to the Project Managers in Plan Spain/Plan Italy for the requirements of any donor of previously implemented/ongoing projects.
- Travel for supporting local PLAN team/partners team and gather the necessary information for the report preparation and the M/E of DESFERS project.
- Prepare the final justification of DESFERS to meet the requirements following the guidelines established by the donor. Manage the planned evaluations and audits.
- Interact with other areas of the International Plan Spain to respond to the needs that arise in relation to that area.

## **REQUIREMENTS**

- University training in International Relations, Law, ADE, Economic or similar.
- Experience of at least 3 years in a similar position, international cooperation and program management.
- High competence in the management of the project cycle.
- Knowledge about financial and administrative requirements for public financing opportunities.
- Experience in programs with EU-DEVCO funding.
- High expertise in Excel.
- Medium-high level of English and French.

- Training / experience in monitoring proposals from the programmatic point of view and financial management of EU public grants will be assessed in order to meet the requirements of the donor / s.
- Proven experience managing teams in multi-country settings, with remote management components
- Solid programmatic, financial and organizational planning skills
- The position will be based in Spain or Italy with assignments on the field (around 30% of the time).

## **WHAT WE OFFER**

- Annual Gross Salary + variable incentives (to be set upon candidate's experience and the organization standards) + Ticket Restaurant.
- 23 days of holiday per year.

## **HOW TO APPLY**

The candidates must send application (personal CV updated) and motivational/cover letter to [recruiting@plan-international.org](mailto:recruiting@plan-international.org), with reference PM-DEFERS-20.